Belzer Middle School
Lenovo Yoga 11 Chromebook Rollout

The purpose of providing Chromebook devices to MSDLT students in grades 7 and 8 is to provide access to technology enhanced educational opportunities for every student.

- All students will be required to read and sign the 2016-2017 MSDLT 1:1 Policy and Student/Family Responsibility form. Chromebooks will not be issued to students who have not turned in a signed form.

- Devices will be issued in a timely manner following the start of the school year. The original anticipated date for device rollout is the week of August 15th.

- Students will pick up their assigned Chromebook from the storage cart each morning in their College Prep class.

- Students will be expected to take their charged Chromebook to each class throughout the day and utilize it for educational purposes.

- Students may choose to utilize a book bag as means for carrying the device from class to class safely, as no carrying case will be provided.

- Students will have the same teacher for 7th period that they do for College Prep. This allows the teacher of College Prep/7th period to accurately keep tabs on devices, as students will check in with that teacher first thing every morning, and before leaving school every afternoon.

- After students have been taught how to properly use and care for the devices, students may check out a device overnight through their 7th period teacher. Students should only check out the device from school if they 1) have Wifi Internet access at home and 2) if they do not have another option for technology (home desktop computer, home laptop, Ipad, etc).

- The battery life of the device can last up to 8 hours, and charging only takes approximately 30 minutes. If a student takes his/her Chromebook home for
educational tasks, they should be able to recharge it the following morning during College Prep so it is ready for their classes by the start of 1st period.

- Chargers will not be assigned to students, nor will they be permitted to leave the school building at any time. If parents desire, they are welcome to purchase their own personal charger for the device from a 3rd party vendor to keep at home.

- MSDLT is no longer offering personal MiFi devices or hotspots. However, there are alternative solutions to help families get wireless Internet connectivity at home. Direct links to affordable/discounted high speed Internet plans are listed below for you to consider.

  1) AT&T Everyone On Program Brochure
  2) AT&T Home Access
  3) Comcast Internet Essentials Program
MSD of Lawrence Township
Policy and Student/Family Responsibilities
Regarding 1 to 1 Devices

Responsible Use
- The MSD of Lawrence Township (MSDLT) network is intended for educational purposes only.
- Activity on the MSDLT network or other district technology may be monitored and retained.
- Access to online content via the network may be restricted in accordance with district policies and federal regulations, such as the Children’s Internet Protection Act (CIPA).
- Students are expected to utilize the internet, network resources, and online sites in a respectful manner.
- Communicating over the Internet brings anonymity and users should carefully safeguard personal information including phone number(s), address, password, social security number, birthday, and financial information. Users should never agree to meet an online acquaintance in person without parental permission.
- Users of the MSDLT network or other technologies are expected to alert IT staff immediately of any safety or security concerns for themselves or others.
- The MSDLT employs filtering and mechanisms to reasonably ensure students’ safety and security online, but makes no guarantees as to their effectiveness. The MSDLT will not be responsible for harm to persons, files, data, or hardware through the use of school technologies nor will the MSDLT be responsible for unauthorized transactions conducted over the MSDLT network.
- Misuse of school technology may result in disciplinary action including suspension or expulsion.
- Use of the device to post, send emails or messages, or otherwise communicate language that reasonably could be viewed as malicious, obscene, threatening or intimidating, that disparages students, teachers, staff, or that might constitute harassment or bullying is not permitted and such use may result in loss of your right to use the device, as well as disciplinary action.
- Don’t share this device or the login information with others.

Damage Repair, Lost Devices & Stolen Devices
- Damage covered by warranty: no charge for repair (i.e. broken hinges, damaged hard-drives, etc.)
- Damage not covered by warranty: full charge for repair (i.e. cracked screen, smashed keyboard, negligent damage, etc.)
  - A “loaner” device will be issued to students whose devices are being repaired.
  - A stolen device, lost device, or negligent damage will be communicated to the building administration who will determine if the repair/replacement cost shall be charged to the parent/guardian.
    - If the device is stolen, a police report should be filed by the family and a copy given to the building administration.
    - Replacement costs:
      - Chromebook device - $400
      - Charger - $50
    - Building administration shall determine if a “loaner” device or replacement device shall be issued to students whose devices have been stolen, lost or damaged beyond repair.

Device Return
- Devices are specifically assigned to each student.
- Students should not trade, loan, or borrow devices.
- Failing to return all assigned devices, including chargers, will result in the entire replacement charge to the parent/guardian at the end of the school year or when the student withdraws from MSDLT.

Student Signature ___________________________________________ Date: __________________________

Parent/Guardian Signature _________________________________ Date: __________________________

MSD-Chromebook Forms 2016-2017